



Facilities Information Management System

DATE: February 9, 2017

TO: FIMS User Community

FROM: Adam Pugh  
Office of Asset Management (MA-50)

SUBJECT: Facilities Information Management System (FIMS) Version 2.39 Release

Today, Thursday, February 9, 2017, version 2.39 of the Facilities Information Management System (FIMS) was released. The URL to access the FIMS application is <https://fimsweb.doe.gov>. This release addresses the enhancements listed below that are associated with Change Request 15-10. This Change Request can be found on the FIMS informational website ([https://fimsweb.doe.gov/fimsinfo/change\\_requests.htm](https://fimsweb.doe.gov/fimsinfo/change_requests.htm)).

- The following new **Ownership** options have been added for Building, Trailer, OSF and Land assets. Definitions for these new options can be found in the FIMS User's Guide, Appendix A, Data Element Dictionary.
  - DOE License
  - Contractor Owned
  - Non-Federal Permit
  - Grant Recipient Owned
- The following **Ownership** options are no longer valid for Land assets. Assets that were using these designations must be converted to one of the remaining values. Sites affected by this have already been sent a list of assets that must be updated. Sites can return the updated list to the FIMS Help Desk and the Support Team will make the necessary updates to the **Ownership**.
  - Long Term Interest
  - Other
- The **Ownership** value of 'Permit' has been renamed to 'Federal Permit'. Assets that currently have an **Ownership** value of 'Permit' have been converted to the new 'Federal Permit' designation. Sites should review assets with this designation to determine if this is correct or should be changed to 'Non-Federal Permit'. Sites can make these updates, if needed, at any time.

- The Land asset **Ownership** value of 'License' has been renamed to 'Contractor License'. Assets that currently have an **Ownership** value of 'License' have been converted to 'Contractor License'. Sites are encouraged to review assets that use this category to confirm this is the correct designation. Sites can request updates, if needed, by contacting the FIMS Help Desk.
- The table below now reflects the available **Ownership** options based on Property Type.

<b>Buildings, Trailers and Other Structures and Facilities (OSF)</b>	<b>Land</b>
DOE Owned	DOE Owned
DOE Leased	DOE Leased
DOE License	DOE License
Contractor Leased	Contractor Leased
Contractor License	Contractor License
Contractor Owned	Contractor Owned
GSA Owned (Buildings only)	Easement
GSA Leased (Buildings only)	Federal Permit
Federal Permit	Non-Federal Permit
Non-Federal Permit	Grant Recipient Owned
Grant Recipient Owned	Institutional Control
	Withdrawn Land

- The **Ownership** options in the Anticipated Asset Information Module (AAIM) have been modified to align with the revised **Ownership** options in FIMS.
- The **Ownership** filter in the FIMS Ad-Hoc reporting tool has been modified to align with the revised **Ownership** options.
- The following Standard Reports have been modified to allow them to be generated based on the revised Ownership options.
  - 019 – Leased Building Complete Information
  - 035 – Ingrant Land Complete Information
  - 044 – Leased OSF Complete Information
  - 052 – Leased Trailer Complete Information
  - 062 – Expired Ingrant
  - 065 – Notes Detail
  - 074 – Capital Adjustment Detail

- 076 – STARS Capitalization Information
- The **Land Ownership** data element picklist has been revised and now includes the following options.
  - DOE Owned
  - DOE Leased
  - DOE License
  - Contractor Leased
  - Contractor Licensed
  - Contractor Owned
  - Easement
  - Federal Permit
  - Non-Federal Permit
  - Grant Recipient Owned
  - Institutional Control
  - Withdrawn Land

The Table below shows how the current values were converted to the revised picklist from above. The value of 'Other' was unable to be converted but a placeholder has been established. Sites will need to update the **Land Ownership** for these assets with an appropriate choice from the picklist above. Sites should also confirm that the previous values of 'Contractor Control' and 'Permit Land' were converted to the appropriate option.

Current Value	New Value
Contractor Control	Contractor Leased
Easement	Easement
Leased by DOE	DOE Leased
Other	Other (Not Used)
Owned by DOE	DOE Owned
Permit Land	Federal Permit
Withdrawn Public Domain	Withdrawn Land

- The FIMS User's Guide has been updated to reflect these enhancements. This document can be obtained from the FIMS website at <https://fimsweb.doe.gov/fimsinfo/documentation.htm>.

If you have any questions related to these enhancements, please contact the FIMS Hotline at 301-337-6019 or email [fims\\_cais\\_help@hq.doe.gov](mailto:fims_cais_help@hq.doe.gov).