Facilities Information Management System

DATE: October 1, 2015

TO: FIMS User Community

FROM: Adam Pugh
               Office of Asset Management (MA-50)

SUBJECT: Facilities Information Management System (FIMS) Version 2.25 Release

Today, Thursday, October 1, 2015, version 2.25 of the Facilities Information Management System (FIMS) was released. The URL to access the FIMS application is https://fimsweb.doe.gov. This release addresses the following enhancements which will automatically be available when you log into FIMS from your browser. The Change Request can be found on the FIMS informational website (https://fimsweb.doe.gov/fimsinfo).

- The Photo Library has now been enabled for OSF's and Trailers. This will provides the capability to upload OSF and Trailer images as defined in Change Request 15-04.

- Standard report #004 has been modified to include Trailers as defined in Change Request 15-05. The Status as well as the Property Type have been added to the report format.

- Usage Code modifications have been made as defined in Change Request 15-08. Those Usage Code modifications include the following.

  o Revised usage code 293 and renumbered it to 282.

    ▪ "282 MUSEUMS/SHRINES/NATIONAL LANDMARKS/HISTORIC BUILDINGS - Buildings that display artifacts, or are themselves historically significant but do not comprise a portion of the Manhattan Project National Historical Park."

    ▪ All existing usage codes 293 were migrated to usage code 282.

    ▪ Sites need to update assets associated with the Manhattan project to the new usage code.

  o Revised usage code 2919 definition to add the underlined clause so that it reads: "2919 STRUCTURES, MONUMENTS AND MEMORIALS (Primary Unit of Measure =

Each) - Memorial stones, statues, or structures erected in remembrance of persons or events <u>not to include Manhattan Project National Historical Park structures</u>.

- o Created a new usage code: "283 MANHATTAN PROJECT NATIONAL HISTORICAL PARK BUILDINGS – Buildings that display artifacts or are themselves historically significant and comprise a portion of the Manhattan Project National Historical Park."

- o Created a new usage code: "2918 MANHATTAN PROJECT NATIONAL HISTORICAL PARK STRUCTURES (Primary Unit of Measure = Each) - Memorial stones, statues, or structures associated with the Manhattan Project National Historical Park."

- Enhancements have been incorporated to support FY15 year-end reporting to the Federal Real Property Profile as defined in Change Request 15-13. Those enhancements include the following.

  - o Added a new land Usage Code: 17, Outpatient Healthcare. This usage code represents land used for outpatient healthcare facilities.

  - o Added a new data element called Surplus Date that will appear on the Excess window. This field will be protected from entry and populated by MA-50. This field is available for all DOE Owned and DOE Leased Buildings, Trailers, OSF and Land assets. Surplus Date has also been added to the Ad Hoc Report tool.

  - o The Can't Currently be Disposed field on the Excess window has been changed from a Yes/No field to a pick list field. It includes the following options.

    - Environmental Remediation

    - Diplomatic Restrictions

    - Title/Legal Disputes

    - Campus Location

    - Easements

    - Protective Structures

    - Other

    For assets that currently have Can't Currently Be Disposed is equal to 'Yes', the value has been defaulted to 'Other'. Sites will need to update if needed prior to the November 9, 2015 population deadline for FY15.

  - o The data element Can't Dispose Reason has been removed from FIMS.

  - o The Disposition Method has been modified to include two additional options: Loss Due to Disaster and Loss Due to Training Exercise.

  - o Disposition Value on the Disposition - Archive window has been renamed to Actual Sales Price. This field will only be available for a Disposition Method of Negotiated or Public Sale.

- The Ad-Hoc Report tool has been modified to include Condition Index as defined in Change Request 15-01. Condition Index is used by the Office of Management and Budget and the General Services Administration to measure the condition of our facilities.

- The following fields have been disabled as part of the FY15 year-end processing. They will be re-enabled after the FY15 year-end snapshot is generated on November 10, 2015.
  - Deferred Maintenance
  - Repair Needs
  - Gross Sqft
  - Usable Sqft
  - Goal Subject Facilities
  - Excluded Facilities
  - Non-Energy Consuming Facilities
  - Exclusion Part
  - Justification Comment

- The links in the footer to the FIMS informational website as well as the links to the FIMS User's and Reporting Guides in the Help menu have been updated to reflect the new URL.

- The FIMS User's and Reporting Guide have been updated to reflect these enhancements. Both documents have also been reformatted and given a new appearance. These documents can be obtained from the FIMS informational website (https://fimsweb.doe.gov/fimsinfo).

If you have any questions related to these enhancements, please contact the FIMS Hotline at 301-337-6019 or email FIMS Support.