

FACILITIES INFORMATION MANAGEMENT SYSTEM (FIMS)

Date: May 2, 2025
To: FIMS User Community
From: Adam Pugh
Office of Asset Management (MA-50)
Subject: Facilities Information Management System (FIMS) Version 4.11 Release



Today, Friday, May 2, 2025, version 4.11 of the Facilities Information Management System (FIMS) was released. This release addresses the enhancements listed below.

Daily Occupancy Count

- FIMS has now been modified to meet the requirements as outlined in OMB memorandum M-25-25, Implementation of Utilizing Space Efficiently and Improving Technologies Act.
- To accommodate these new requirements, the FIMS Utilization window has been modified to show the Federal Government pay period beginning on May 5, 2025, which is the first reporting cycle.
- Sites are now required to update Daily Occupancy Counts for each business day of the current reporting cycle. This applies to buildings that are DOE Owned, DOE Leased, GSA Owned and GSA Leased with a Usage Code of 101 Office. The deadline for populating the Daily Occupancy Counts for this reporting cycle is no later than May 19 and every two weeks thereafter.

System Documentation

- The FIMS User's Guide has been updated to reflect the enhancements associated with this release. The document can be obtained from the FIMS website at <https://fims.doe.gov/fimsinfo/doc.html>.

If you have any questions related to these enhancements, please contact the FIMS/CAIS Help Desk at fims_cais_help@hq.doe.gov or call 202-287-1397.