

FACILITIES INFORMATION MANAGEMENT SYSTEM (FIMS)

Date: May 13, 2019
To: FIMS User Community
From: Adam Pugh
Office of Asset Management (MA-50)
Subject: Facilities Information Management System (FIMS) Version 3.14 Release



Today Monday, May 13, 2019, version 3.14 of the Facilities Information Management System (FIMS) was released. This release addresses the enhancements listed below.

MENU BAR

- A welcome message for the user now appears next to the Property Search feature on the menu bar.

DEFINITION CHANGES

- Small definition changes have been made to the **Ownership**, **No of Floors** and **Year Built** data elements.
 - **Ownership:** Definitions for Contactor Leased, Contactor Owned and Contactor License have been enhanced to include:
 - Work on behalf of the Department takes place or supports Departmental initiatives
 - The contractor is reimbursed for its costs under the contract
 - **No of Floors:** The definition has been enhanced to include counting the number of floors for assets of varying heights.
 - Definition: The number of floors in a building including below grade floors.

A floor may be defined as an internal structure designed to support personnel and/or equipment that covers at least 40% of the building footprint. Catwalks, mezzanines, lofts, mechanical vaults, and partial basements/attics are typically not counted as a floor unless they meet the stated 40% requirement.

For buildings with wings/sections of varying heights, consider the footprint of the individual wing when calculating the percentage of the footprint to determine if it should be counted as a floor. For example, a building with 3 wings/sections has one 3 floor wing and two 2 floor wings. The 3rd floor of the 3 floor wing only covers 40% of the footprint of the 3 floor wing. This would be counted as a floor for this asset because it meets the stated 40% requirement of the footprint of the 3 floor wing. This asset would have 3 floors.

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- **Year Built**: The definition has been enhanced to clarify how to report for grouped OSF assets.
 - Definition: For DOE construction, the calendar year (YYYY) that a building/trailer is accepted for beneficial occupancy. If acquiring an existing building/trailer, it is the calendar year the building/trailer was constructed (best estimate if unknown).

For OSFs, the calendar year (YYYY) construction of the structure was completed. For OSFs that are grouped together, use the calendar year that signifies when the largest sections/additions were built.

Year Built allows years to be input from 1800 through the current calendar year.

SYSTEM DOCUMENTATION

- The FIMS User's Guide has been updated to reflect the enhancements included in this release. This document can be obtained from the FIMS website at <https://fims.doe.gov/fimsinfo/doc.html>.

If you have any questions related to these enhancements, please contact the FIMS Help Desk at 410-482-0111 or via email at fims_cais_help@hq.doe.gov.