



Facilities Information Management System

DATE: November 22, 2013

TO: FIMS User Community

FROM: Phil Dalby
Office of Property Management (MA-65)

SUBJECT: Facilities Information Management System (FIMS) Version 2.12 Release

Today, Friday, November 22, 2013, version 2.12 of the Facilities Information Management System (FIMS) was released. The URL to access the FIMS application is <https://fimsweb.doe.gov>. This release addresses the following enhancements which will automatically be available when you log into FIMS from your browser.

- Enhancements have been made to FIMS to support the recently modified In Situ policy. Those enhancements are as follows.
 - Two new status options are now available for buildings and OSF's (all ownership types). The new Status options are:
 - In Situ Closed
 - In Site Closed Long Term Management (LTM)
 - A new building usage code of 208 (In Situ Closed) has been created. This new building usage code along with the existing OSF usage code of 2008 (In Situ Closed) will automatically be assigned by FIMS to the asset when one of the two new Status options from above is selected. These values can only be assigned by FIMS. In addition, FIMS will automatically set the Utilization percentage for In Situ buildings to 0%.
- For GSA Owned and GSA Leased assets, the usage code and square footage are now locked and can only be updated by the Headquarters system administrators. Due to the significance of the Freeze the Footprint initiative, it is important that any changes to these fields be coordinated with the Headquarters system administrators. In addition, GSA Owned and GSA Leased assets can only be archived by the Headquarters system administrators.
- As a result of the FY13 FIMS year-end snapshot now being generated, the following data fields have been enabled in FIMS and are available for update.
 - Deferred Maintenance
 - Gross Square Feet

- Energy Consuming Buildings/Facilities (GSF)
 - Energy Consuming Metered Process (Excluded) Facilities (GSF)
 - Non-Energy Consuming Buildings/Facilities (GSF)
 - Energy Consuming Exclusion Part
 - Energy Consuming Justification Comments
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- The FIMS User's Guide has been updated to reflect these enhancements. This document will be available Monday, 11/25/2013, and can be obtained from the FIMS informational website (<http://fimsinfo.doe.gov/documentation.htm>).

If you have any questions related to this enhancement, please contact the FIMS Hotline at 301-337-6019 or email FIMS Support.