



Facilities Information Management System

DATE: October 3, 2013

TO: FIMS User Community

FROM: Phil Dalby
Office of Property Management (MA-65)

SUBJECT: Facilities Information Management System (FIMS) Version 2.11 Release

Today, Thursday, October 3, 2013, version 2.11 of the Facilities Information Management System (FIMS) was released. The URL to access the FIMS application is <https://fimsweb.doe.gov>. This release addresses the following enhancements which will automatically be available when you log into FIMS from your browser.

- The Actual Maintenance field has been removed from all land records as outlined in change request 13-13 (http://fimsinfo.doe.gov/RFC/RFC_13-13.pdf).
- A new Excess window has been developed as outlined in change request 13-18 (http://fimsinfo.doe.gov/RFC/RFC_13-18.pdf). The Excess Indicator, Excess Year, Estimated Disposition Year, and Anticipated Disposition Method have been moved to this new Excess window. These fields will continue to function the same as they currently do with one minor exception. For the Anticipated Disposition Method, the option of "Unknown" has been renamed to "TBD".

The Excess Year field has been renamed to Excess Date. This field will now be in the format of mm/dd/yyyy. The Excess Date will continue to be system generated when the Excess Indicator is changed to "Yes". Excess Date will be available for input when the Excess Indicator is equal to "No". It will represent the date that a site plans to declare the asset excess to their needs.

The following new data fields have been added to the Excess window and will be available when the Excess Indicator is equal to "Yes".

- **Can't Currently be Disposed** – A Yes/No field indicating if the asset cannot currently be disposed due to certain circumstances, such as environmental remediation, historical status, etc.
- **Can't Dispose Reason** – A text field that provides an explanation as to why the asset can't currently be disposed.

- **Determination Date for DOE Disposal** – A date field (mm/dd/yyyy) reflecting the date DOE made the final determination to remove the asset from the inventory pursuant to independent statutory authorities. This field is only available if Can't Currently be Disposed is equal to "No".
- **GSA Notification-Submitted:** A date field (mm/dd/yyyy) that represents when DOE submitted a report of excess (ROE) to GSA and is pending acceptance by GSA. This field is only available if Can't Currently be Disposed is equal to "No".
- **GSA Notification-Accepted:** A date field (mm/dd/yyyy) that represents DOE has received an acceptance of the ROE from the GSA Disposal Office. This field is only available if Can't Currently be Disposed is equal to "No".
- **GSA Notification-Denied:** A date field (mm/dd/yyyy) that represents when GSA denied the report of excess (ROE). This field is only available if Can't Currently be Disposed is equal to "No".

These new data fields are required to be populated by 11/8/2013 for Federal Real Property Profile reporting.

Please Note: Any date fields that are input cannot be removed.

- The definition for Excess Indicator has been expanded to include the following.
"If the building/trailer/OSF that is being disposed has underlying land that is being disposed with it, the site will need to create a new land record for the land it intends to dispose. The site will also need to update the existing land record to reflect the portion of the land that is being disposed."
- The following new usage codes have been added as outlined in change request 13-23 (http://fimsinfo.doe.gov/RFC/RFC_13-23.pdf).
 - **4020 SILOS** (Unit of Measure = Cubic Yards)
Cylindrical structures that store solid (dry) materials.
 - **2432 RETAINING WALLS** (Unit of Measure = Square Yards)
Walls that hold in place a mass of earth or aggregate or that prevent the erosion of an embankment.
 - **653 RETAIL**
Mercantile establishments for the sale of goods and services from individuals or businesses to customers.
- The Lease Authority definitions for options SP and PC have been modified as outlined in change request 13-25 (http://fimsinfo.doe.gov/RFC/RFC_13-25.pdf). The revised definitions are as follows.
 - **Special Purpose Space – Delegation from GSA (SP)** – A standing delegation of authority from the Administrator of General Services to specific Federal agencies to lease their own special purpose space. Restricted to agencies that have Special Purpose delegation authority for the types of space authorized under FMR 102-73.170 – 102.73.225. DOE has Special Purpose delegation.
 - **General Purpose (PC)** – A standing delegation of authority from the Administrator of General Services Administration to the heads of all Federal agencies, under a program called "Provider of Choice" (formerly known as "Can't Beat GSA Leasing), to accomplish all functions relating to leasing of general purpose space including office, laboratory, and warehouse space. General Purpose delegation is limited to no more than 19,999 rentable square feet of space for terms of up to 20 years and below prospectus level requirements, regardless of geographic location. See Federal Management Regulation (FMR) Part 102-72.30. FMR Bulletin 2008-B1 – Revised Implementation Requirements of the Delegation of Lease Acquisition Authority established new requirements for agencies using the General Purpose lease delegation authorization provided by GSA in 1996. The bulletin re-emphasizes and modifies certain procedures associated with the use of General Purpose, Categorical, and Special Purpose leasing authorities.
- In accordance with our regular Deferred Maintenance processing, the following fields have been locked until the FY13 year-end snapshot is generated on November 12, 2013.

- Deferred Maintenance
 - Energy Consuming Metered Process (Excluded) Facilities (GSF)
 - Energy Consuming Buildings/Facilities (GSF)
 - Non-Energy Consuming Buildings/Facilities (GSF)
 - Energy Consuming Exclusion Part
 - Energy Consuming Justification Comments
 - Gross Square Feet
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- The FIMS User's Guide has been updated to reflect these enhancements. This document can be obtained from the FIMS informational website (<http://fimsinfo.doe.gov/documentation.htm>).

If you have any questions related to this enhancement, please contact the FIMS Hotline at 301-33-6019 or email FIMS Support.