



Facilities Information Management System

DATE: July 5, 2012

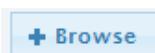
TO: FIMS User Community

FROM: Gary Horn
Office of Property Management (MA-65)

SUBJECT: Facilities Information Management System (FIMS) Version 2.5 Release

Today, Thursday, July 5, 2012, version 2.5 of the Facilities Information Management System (FIMS) was released. The URL to access the FIMS application is <https://fimsweb.doe.gov>. This release addresses the following enhancements which will automatically be available when you log into FIMS from your browser.

- The Upload has been enhanced to further simplify the process. The template pick list has been changed from 8 templates to 4 templates. There is now one template, named General, for all updates to buildings, trailers, OSFs and land assets. There are still separate templates for Capital Adjustment, Outgrant and Ingrant data. Also the Upload process has been modified to round decimal places in numeric fields for data fields that are defined as whole numbers, such as Deferred Maintenance, Actual Maintenance and Operating Costs. The buttons for uploading are as follows:



Use this button to browse for/load your upload template file.



Use this button to upload your data after you have loaded your upload template file.



Use this button to clear/remove a loaded upload template file.

- The FIMS Upload Guide available from the FIMS website, <http://fimsinfo.doe.gov/downloads.htm> has been updated to correspond with the enhanced Upload tool.
- Reports 005 and 005a have been modified to include totals for DOE Owned/DOE leased and DOE Owned/DOE leased/Contractor leased assets as requested by Change Request 12-05. This Change Request may be found on the FIMS website at http://fimsinfo.doe.gov/change_requests.htm.
- With the cleanup of the 460 Asset Type – Site Preparation, Grading and Landscaping records in FIMS, the Asset Type pick list on the New Property and Property Info windows has been revised to eliminate the 460 Asset Type code. The 460 Asset Type code is only available for selection from the Capital Adjustment window Asset Type field. This enhancement was requested in Change Request 12-04 which is available on the FIMS website at http://fimsinfo.doe.gov/change_requests.htm.

- A new OSF Usage code as defined below has been added for slabs used as a protective cap as requested by Change Request 12-06 which is available on the FIMS website at http://fimsinfo.doe.gov/change_requests.htm.
 - 2920 Slabs Used as a Protective Cap Unit of Measure: SQFT
This usage code should be used for a slab (constructed of any material) that remains after the demolition of an asset or for a newly constructed slab, with the purpose of protecting underlying contaminants. This usage code differs from 6779 Paving, which is just simply a covered land area with no further requirement.
- The FIMS User's Guide, Appendix G Administrative Guide as been updated to include the FDDC approved new trailer definition.
- The "FRPP Report" label on the Site window has been change to "Operating Cost".
- The FIMS User's and Reporting Guides have been updated to reflect the enhancements. These documents can be obtained from the FIMS informational website (<http://fimsinfo.doe.gov/documentation.htm>).

If you have any questions related to these enhancements, please contact the FIMS Hotline at 301-903-0850 or email FIMS Support.