



DATE: March 4, 2009

TO: FIMS User Community

FROM: Gary Horn
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SUBJECT: Facilities Information Management System (FIMS) Version 1.25 Release

Today, Wednesday, March 4, 2009, version 1.25 of the Facilities Information Management System (FIMS) was released. This release addresses the following enhancements which will automatically be available to you when you log into FIMS from your browser.

- An Ad Hoc reporting tool is now available in FIMS. The reporting tool is accessible under the **Reports** menu, **Ad Hoc** sub-menu. This reporting tool is available to all FIMS users with a FIMS logon id, no additional software installation/setup is needed to access this new tool. The new tool provides listboxes and radio buttons to allow customization of selection criteria. The generated report is formatted in an Excel spreadsheet which provides further possibilities for customizing the report. Instructions on using this reporting tool can be found in the latest release of the *FIMS Reporting Guide, Chapter 4, FIMS Ad Hoc Reporting*.
- The definitions for the **Location City**, **Location State**, **Location County**, **Location Zip Code** and **Location Congressional District** have been updated to be consistent with the Federal Real Property Profile definitions. These data elements are to reflect the city, state, county, zip code and congressional district of the reported **Main Location** (for DOE owned assets) or **Location Address** (for DOE/Contractor leased assets) in which the land, building or structure is located.
- The FIMS User's Guide, FIMS Reporting Guide, and FIMS Data Element Dictionary have been updated to reflect all of the above changes. These documents are available from the FIMS website at <http://fimsinfo.doe.gov/documentation.htm>.

If you have any questions related to these enhancements, please contact the FIMS Hotline at 301-903-0850. You can also email Mark Gordy (mark.gordy@hq.doe.gov), Gayle Smith (gayle.smith@hq.doe.gov), or Mike Kohut (Michael.kohut@hq.doe.gov).