



DATE: July 19, 2007

TO: FIMS User Community

FROM: Gary Horn
Office of Engineering and Construction Management

SUBJECT: Facilities Information Management System (FIMS) Version 1.16 Release

Today, Thursday, July 19, 2007, version 1.16 of the Facilities Information Management System (FIMS) was released. These enhancements are automatically available to you when you log into FIMS from your browser. The following system enhancements are the first in two phases of password security updates that are necessary in order to align the FIMS password policy with the DOE policy.

- The size of the FIMS password field has now been expanded to 20 characters. The minimum size of the passwords will continue to be 8 characters.
- The guidelines for password creations have been modified. Passwords must start and end with a nonnumeric character, must contain at least one number, and must contain at least one special character.

The following nine special characters are acceptable: ! # \$ % & ' () *

- A link to the FIMS Rules of Behavior has been added to the bottom right hand footer after your logon to FIMS. The link provides the expectations of your access to FIMS and details the enhanced password policy and protection guidelines. At the time of a password change from the My Profile window, the user will have to click on an **Acknowledge Rules of Behavior** check box that indicates that you have read the FIMS Rules of Behavior and acknowledge and agree to these guidelines.
- The FIMS User's and Reporting Guide will be updated at a later date to reflect all of the above changes.

If you have any questions related to these enhancements, please contact the FIMS Hotline at 301-903-0850. You can also email Mark Gordy (mark.gordy@hq.doe.gov) or Gayle Smith (gayle.smith@hq.doe.gov).