U. S. Department of Energy
Facilities Information Management System
Request for Change
Change Request #: 19-01 revised 06/18/19

Requestor Name:	Cindy Hunt	Date:	5/8/2019	Affiliation:	
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Program Office:	Office of Asset Management (MA-50)			Contractor	
Proposed Change:	1. Remove the following options from the picklist for the *Status* data field: • IC - In-Situ Closed • IM - In-Situ – LTM 2. Revise the definition of the *Status* code *"4-Shutdown"* – **From**: A building, trailer or OSF that is no longer in use (and there is no future potential for its use) and is awaiting Disposition regardless of when actual disposition is slated to occur. This status designation may also be used for historical assets that are shutdown but cannot be disposed of. The process to report the building, trailer or OSF as excess to the Department's needs has been completed. The Excess Indicator Flag should be set to Yes in accordance with DOE's Excess Screening Procedures found on the FIMS website, https://fims.doe.gov/fimsinfo/doc.html. **To**: A building, trailer or OSF that is no longer in use (and there is no ~~future~~ potential for its use) and is awaiting Disposition regardless of when actual disposition is slated to occur. This status designation is used with assets where Usage Code Usage Code = 208 In-Situ Closed or 2008 In-Situ Closed. This status designation may also be used for historical assets that are shutdown but cannot be disposed of. The process to report the building, trailer or OSF as excess to the Department's needs has been completed. The Excess Indicator Flag should be set to Yes in accordance with DOE's Excess Screening Procedures found on the FIMS website, https://fims.doe.gov/fimsinfo/doc.html. 3. For existing FIMS records where *Status* is "IC, In-Situ Closed" or "IM, In-Situ Closed LTM," FIMS Support will update the *Status* to "Shutdown." 4. Revise the definition for Usage Code 208 In-Situ Closed - **From**: For a FIMS building asset to be assigned this usage code, you must choose Status IC – In-Situ Closed or IM – In-Situ Closed – LTM (Long Term Management). FIMS

will default the asset to this usage code. Reference Status in Appendix A Data Dictionary for definitions of IC – In-Situ Closed and IM – In-Situ Closed – LTM.

<u>To</u>: A building that has been entombed or encapsulated (sealed up) in place.

An In-Situ Closed building must be excessed screened and the Status set to "Shutdown". Can't Currently Be Disposed must be populated for these assets.

Examples include filling a standing or collapsed building with grout, or completely covering a building with soil or other suitable material. Simply abandoning a building in place does not meet the definition of In-Situ Closed. Not applicable to Trailers.

5. Revise the definition for Usage Code 2008 In-Situ Closed -

   <u>From</u>: For a FIMS OSF asset to be assigned this usage code, you must choose Status IC – In-Situ Closed or IM – In-Situ Closed – LTM (Long Term Management). FIMS will default the asset to this usage code. Reference Status in Appendix A Data Dictionary for definitions of IC – In-Situ Closed and IM – In-Situ Closed - LTM.

   <u>To</u>: An OSF that has been entombed or encapsulated (sealed up) in place.

   An In-Situ Closed OSF must be excessed screened and the Status set to "Shutdown". Can't Currently Be Disposed must be populated for these assets.

   Examples include filling a standing, underground, or collapsed structure with grout or completely covering a structure with soil or other suitable material. Simply abandoning an OSF in place does not meet the definition of In-Situ Closed.

6. Update the applicability criteria for the data field *Can't Currently Be Disposed* –

   <u>From</u>:
   Required (if applicable) when Excess Indicator = Yes
       • for DOE Owned Buildings, Trailers and OSF
       • for DOE Owned and Withdrawn from Public Domain Land
   Required to be populated for records with a Status = IC In-Situ Closed or IM In-Situ Closed - LTM

   <u>To</u>:
   Required (if applicable) when Excess Indicator = Yes
       • for DOE Owned Buildings, Trailers and OSF
       • for DOE Owned and Withdrawn from Public Domain Land
   Required to be populated for records with a Usage Code = 208 In-Situ Closed or 2008 In-Situ Closed

7. Update the definition of the data field *Can't Currently Be Disposed* –

   <u>From</u>: A pick list indicating the reason an asset cannot currently be disposed. Choices are:
       • Campus Location
       • Diplomatic Restrictions

- Easements
- Environmental Remediation
- Protective Structures
- Title/Legal Disputes
- Statutory/Regulatory Process (An agency has not yet completed processes resulting from a statutory/regulatory requirement and therefore cannot dispose of the asset)

Typical choices for In-Situ Closed and In-Situ Closed - LTM assets are Environmental Remediation or Campus Location.

Can't Currently Be Disposed should not be populated for assets that are not being disposed because of lack of funding.

To: A pick list indicating the reason an asset cannot currently be disposed. Choices are:
- Campus Location
- Diplomatic Restrictions
- Easements
- Environmental Remediation
- Protective Structures
- Title/Legal Disputes
- Statutory/Regulatory Process (An agency has not yet completed processes resulting from a statutory/regulatory requirement and therefore cannot dispose of the asset)

Typical choices for assets with Usage Code = 208 In-Situ Closed or 2008 In-Situ Closed are Environmental Remediation or Campus Location.

Can't Currently Be Disposed should not be populated for assets that are not being disposed because of lack of funding.

8. Update the definition of the data field *Estimated Disposition Year* –

From:
The estimated fiscal year that disposition of a real property asset will be completed (e.g. for Demolition it would be the estimated year the site determines demolition will be completed; for Transfers outside the Department, the estimated year the property transfer will be completed).
- Populate all assets planned to be disposed in the current ten-Fiscal Year (FY) planning and budgeting window (e. g. the current FY plus the following nine FY's)
- For assets planned for disposition beyond the current ten-Fiscal Year planning and budgeting window, where the Estimated Disposition Year is either known or estimated, populate with the known or estimated fiscal year; Must be updated if mission requirements change
- For assets planned for disposition beyond the current ten-Fiscal Year planning and budgeting window, where the Estimated Disposition Year is unknown or impractical to develop, populate with "8888"

• Only assets with a Status of "In Situ Closed" (IC) or "In-Situ Closed Long Term Monitoring" (IM) may be populated with "9999", if an estimated disposition year isn't readily available
• Shall not reflect a past fiscal year; shall not reflect interagency transfers (program to program)); shall not be left blank

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• Populate all assets planned to be disposed in the current ten-Fiscal Year (FY) planning and budgeting window (e. g. the current FY plus the following nine FY's)
• For assets planned for disposition beyond the current ten-Fiscal Year planning and budgeting window, where the Estimated Disposition Year is either known or estimated, populate with the known or estimated fiscal year; Must be updated if mission requirements change
• For assets planned for disposition beyond the current ten-Fiscal Year planning and budgeting window, where the Estimated Disposition Year is unknown or impractical to develop, populate with "8888"
• For assets with a Usage Code of 208 In-Situ Closed or 2008 In-Situ Closed, populate with "9999" if an estimated disposition year isn't readily available
• Shall not reflect a past fiscal year; shall not reflect interagency transfers (program to program)); shall not be left blank

9. Update the current default entry process to align with new Usage Code definitions -

From: When *Status* is updated to *"In-Situ Closed"*, FIMS will automatically set the Usage Code to 208 for buildings or 2008 for OSF, the Asset % Utilized to zero, and the Size to 1 Each for OSF.

The FIMS data field *Can't Currently Be Disposed* should be populated for In-Situ Closed assets. Typical *Can't Currently Be Disposed* choices for these assets are *"Environmental Remediation"* or *"Campus Location."*

To: When the *Usage Code* is changed to 208 In-Situ Closed for a building or 2008 In-Situ Closed for an OSF,

• the *Asset % Utilized* is set to zero,
• for an OSF, the *Size* is set to 1 Each, and
• the *Estimated Disposition Year* is set to "9999."

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Justification:	By definition, the "IC" and "IM" *Status* codes apply to assets that are in a final decommissioned end-state and where no other disposition action will be performed. The definitions pre-date addition of the FRPP-required Data Element *Can't Currently be Disposed* that essentially provides the same information.
	Other data in FIMS suggests that in some cases, these status codes are applied to assets with established disposition years indicating that additional dispositions actions are planned. This creates the appearance of an internal data conflict.
	Other data in FIMS suggests that the distinction between "In-Situ Closed" and "In-Situ Closed-LTM" is irrelevant in that maintenance dollars are required/spent on assets in both *Status* codes.
	As currently defined, the "Shutdown" *Status* is appropriate for assets that are no longer in use (and there is no future potential for use) and awaiting Disposition regardless of when actual disposition is slated to occur. The data presented in the *Can't Currently be Disposed* and *Estimated Disposition Year* data fields more clearly identifies the intention and timing of disposition plans.
	At the end of FY2018, the FIMS database included 115 assets with *Status* of "In-Situ Closed" or "In-Situ Closed LTM."

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FAC Remarks:	06/26/2019 – FAC Recommended
OAM Remarks:	
FDDC Remarks:	10/31/2019 – FDDC Approved
Implemented:	06/15/2020 – Implemented into FIMS v3.17