

**U. S. Department of Energy  
Facilities Information Management System  
Request for Change  
Change Request #: 17-11**

Requestor Name:	Monja Vadnais	Date:	1/25/2017	Affiliation:	
Email Address:	Monja.Vadnais@hq.doe.gov	Phone No:	202.586.6199	DOE	X
Program Office:	MA-50			Contractor	
Proposed Change:	<p>For Excess Assets:</p> <p>Once the DOE Excess Screening Process has been completed and “Approved as Excess” notification has been received and the excess Indicator has been changed to “yes”:</p> <ol style="list-style-type: none"> <li>1. Protect that field from further changes without notification and acknowledgement from MA-50, specifically the POC for Real Property Excess Screening.</li> <li>2. Create a field for the Excess Reference Number (ERN) – this number is provided with the excess approval notification. This field should be a requirement if the indicator has been changed to “Y”.</li> <li>3. Modify the Excess Date so it tracks when the approval was provided vs. when the Excess Indicator field was changed to “Y”.</li> </ol>				
Justification:	<p>The data will assist in improving the information provided for external reporting and help ensure overall data integrity of excess assets. Additionally, the ERN will help track screening documentation when requested by the sites and others.</p>				
<b>Please Do Not Type Below This Line</b>					
FAC Remarks:	02/28/2017 – FAC Recommended				
OAM Remarks:					
FDDC Remarks:	04/14/2017 – FDDC Approved				
Implemented:	08/28/2017 – Implemented into FIMS 3.0				