

**U. S. Department of Energy
Facilities Information Management System
Request for Change
Change Request #: 17-08**

Requestor Name:	Gordon Clark	Date:	03 Nov 2016	Affiliation:	
Email Address:	gordon.clark@hq.doe.gov	Phone No:	202-287-1304	DOE	X
Program Office:	Office of Asset Management			Contractor	
Proposed Change:	<p>Please revise the following 2 definition in the FIMS Data Element Dictionary as follows:</p> <p style="text-align: center;">1. Space Type Usable SF – Sub-element “Office”</p> <p>Current Definition:</p> <p>Office - Design Capacity is defined by the site (policy, true design capacity, qualitative judgment). Typical design characteristics could include compliance with the existing site standard with normal office amenities, (120V power, communications, lighting, comfort cooling/heating, etc.). Excludes common, conference, and classroom space.</p> <p>New Definition:</p> <p><i>Required for all Buildings and Trailers, and portions of Buildings and Trailers, with administrative offices and workstations regardless of predominant use</i></p> <p>The portion of a building used to house personnel, equipment, fixtures, furniture, supplies, goods or merchandise, used for the performance of administrative functions, as determined using an ANSI/BOMA Z65.1-2010, Office Buildings: Standard Methods of Measurement. Include primary and secondary circulation for single tenant buildings. For multi-tenant buildings where DOE shares occupancy with other agencies or entities, include secondary circulation only.</p> <p>Exclude:</p> <ul style="list-style-type: none"> • High Bay area • Ventilation Intensive area • Power Intensive area • General Lab area – Wet • General Lab area - Dry • incidental administrative areas inside specialty areas such as single desks inside laboratories), • all secure and limited access spaces (e.g. SCIFs, operations centers, control rooms), • common areas and common use conference rooms, • server rooms, and • classroom space. 				

**U. S. Department of Energy
Facilities Information Management System
Request for Change
Change Request #: 17-08**

	<p style="text-align: center;">2. Usable Sqft</p> <p>Current Definition:</p> <p>The portion of a building that is available for occupants as determined by using ANSI/BOMA Z65.1-2010, Office Buildings: Standard Methods of Measurement, or IFMA/ASTM E1836-01, Standard Classification for Building Floor Area Measurements for Facility Management. The area excludes common areas such as bathrooms, stairways, elevator shafts, corridors, lobbies, equipment (that supports the building) rooms, janitor rooms, pipe and vent shafts, exterior walls, and telephone closets. This area is also known as Usable Area. For GSA Owned and GSA Leased buildings, the Usable Area is the Assigned Usable square feet shown in the Occupancy Agreement. (Building Mgr, Plant Engineering)</p> <p>New Definition:</p> <p><i>Required for all Buildings</i></p> <p>The portion of a building, regardless of the building's predominate use, that is available for occupants to use in the performance their work-related duties and/or take advantage of work-related amenities. This area is the total area that is occupied by the mission (the space in a building that is available to house personnel, equipment, fixtures, furniture, supplies, goods or merchandise or for industrial¹ activities) to include the building amenity area (the portion of the building that adds convenience for all occupants, e.g. conference rooms, lounges, food services areas, health or fitness areas, daycare, etc.) as determined using an industry-standard method of measurement:</p> <ul style="list-style-type: none"> • ANSI/BOMA Z65.1-2010, Office Buildings: Standard Methods of Measurement, • ANSI/BOMA Z65.1-2012, Industrial Buildings: Standard Methods of Measurement, or • IFMA/ASTM E1836-01, Standard Classification for Building Floor Area Measurements for Facility Management. <p>Generally, the area excludes common areas such as bathrooms, stairways, elevator shafts, corridors, lobbies, equipment (that supports the building) rooms, janitor rooms, pipe and vent shafts, exterior walls, and telephone closets.</p> <p>For GSA Owned and GSA Leased buildings, the Usable Area is the Assigned Usable square feet shown in the Occupancy Agreement.</p> <p>¹ ANSI/BOMA Z65.1-2012, Industrial Buildings: Standard Methods of Measurement is appropriate for use in: warehouses, storage buildings, factories (manufacturing & assembly) laboratories, data centers, flex space, maintenance buildings, and utility plants.</p>
Justification:	<p>To clear up any confusion that implies that the FIMS data field "Useable Sqft" is related solely to office space or for that matter occupied space, and to distinguish "Usable Sqft" from "Office Usable SF" in order to increase reporting rates in the "Useable Sqft" field.</p>

Please Do Not Type Below This Line

**U. S. Department of Energy
Facilities Information Management System
Request for Change
Change Request #: 17-08**

FAC Remarks:	01/17/2017 – FAC Recommended
OAM Remarks:	
FDDC Remarks:	04/14/2017 – FDDC Approved
Implemented:	08/28/2017 – Implemented into FIMS 3.0