

**U. S. Department of Energy  
Facilities Information Management System  
Request for Change  
Change Request #: 17-06**

|   |   |           |              |              |   |
|---|---|-----------|--------------|--------------|---|
| Requestor Name:                           | Sharon Campbell   | Date:     | 12-15-16     | Affiliation: |   |
| Email Address:                            | Sharon02.campbell@srs.gov   | Phone No: | 803-952-9742 | DOE          |   |
| Program Office:                           | EM  |           |              | Contractor   | X |
| Proposed Change:                          | <p>Add the document "Attachment" button at the Asset Level on the Property record.</p> <p>In addition, add a title label to the Site and Asset level windows to differentiate the two.</p>  |           |              |              |   |
| Justification:                            | <p>Currently at the Property Record, the "Document" file only allows you to "view" the attached documents associated with that property ID. You cannot attach any documents at this point. The current process requires you to go to the Document button at the Top and then select Asset Level and then "Attachment". Once you receive the fields for attachment, you are required to identify the "Asset" you will be adding the documents. It would be more efficient if the attachment button was added at the asset level on the property record; therefore eliminating having to choose the Property ID and eliminating this extra step. The FIMS Administrator will be able to add documents without going out of the property record.</p> |           |              |              |   |
| <b>Please Do Not Type Below This Line</b> |   |           |              |              |   |
| FAC Remarks:                              | <p>01/17/2017 – FAC reviewed this request and will continue to analyze. A follow up discussion will occur on the next FAC conference call.</p> <p>03/01/2017 – Request has been withdrawn by Sharon Campbell. With FIMS 3.0 now in development, the functionality for navigation will change significantly. Therefore, it was decided not to pursue this change with an all new software platform coming out later in the year.</p>   |           |              |              |   |
| OAM Remarks:                              |   |           |              |              |   |
| FDDC Remarks:                             |   |           |              |              |   |
| Implemented:                              |   |           |              |              |   |