

**U. S. Department of Energy  
Facilities Information Management System  
Request for Change  
Change Request #: 17-02**

<b>Requestor Name:</b>	Jack Butler	<b>Date:</b>	01 DEC 2016	<b>Affiliation:</b>	
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<b>Program Office:</b>	EM	Savannah River Site		<b>Contractor</b>	
<b>Proposed Change:</b>	<p>Apply same date format (i.e. Year/Month/Day) to <u>all</u> dates in FIMS as approved in Change Request # 16-06. In other words, the dating convention for <u>all</u> dates in FIMS would be the same, using the following date format: YYYY/MM/DD.</p> <p>This change would apply to <u>all</u> dates in FIMS, including the following data elements: Adjustment Date, Disposition Date, Effective Date, Excess Date, Expiration Date, GSA Notification - Accepted, GSA Notification - Submitted, Initial Lease Date, Inspection Date, Safety Inspection Date, Status Date, and Surplus Date.</p>				
<b>Justification:</b>	<p>The current date format of DD/MM/YYYY makes it difficult to sort and organize asset data sequentially by year. The revised date format would make it much easier to sort and filter other data fields by year. This change would improve the consistency of FIMS data by standardizing the format of <u>all</u> dates in FIMS.</p>				
<b>Please Do Not Type Below This Line</b>					
<b>FAC Remarks:</b>	1/17/2017 – FAC Recommended. The FAC has agreed the FIMS ad-hoc report tool will be modified to provide the option to display the date fields in yyyy/mm/dd format for easier sorting or produce an Excel spreadsheet that allows the date fields to be easily sorted.				
<b>OAM Remarks:</b>					
<b>FDDC Remarks:</b>	04/14/2017 – FDDC Approved				
<b>Implemented:</b>	08/28/2017 – Implemented into FIMS 3.0				