FY2024 Reporting Deadlines

Milestone Date	Task	Notes
02/15/2024	Recalculate FIMS/CAIS-generated building and trailer Replacement Plant Values (RPV) using 2024 building model cost updates. Sites are required to inflate 'Other' source RPV values which also includes OSF RPV values that are generated outside of FIMS/CAIS.	Building/Trailer contractor RPVs must be regenerated every five (5) years. In years when the estimate is not regenerated, inflate the estimate to current year dollars. Cost inflation and Escalation Factors provided at: https://powerpedia.energy.gov/wiki/Facilities_Information_Management_System_Reporting_Deadlines_and_Validation_Guidance
03/29/2024	Population of the following data element must be completed prior to this date: 1. Annual Required Maintenance HQ Program Offices to confirm the IFI Site in FIMS is correct for the FY2026 budget preparation cycle.	
08/01/2024	Begin population of the following for FY 2024: 1. Repair Needs 2. Deferred Maintenance 3. Modernization Cost 4. UNIFORMAT II Repair Needs (Optional) 5. Annual Actual Maintenance 6. Operating Cost Update as necessary the following for FY 2024: 1. Inspection Date 2. Status 3. Size 4. Excess Indicator 5. Excess Date 6. Overall Asset Condition 7. Functionality Assessment Date 8. RPV Factor 9. RPV Model	Previous year Repair Needs, Deferred Maintenance, Modernization Cost, Uniformat II Repair Needs, Annual Actual Maintenance, and Operating Cost values will be removed prior to Sites entering current data.
09/02/2024	Excess Screening requests for FY 2024 processing must be submitted prior to this date.	OAM will use a short-cycle, 1 week, review period to screen these assets.

Milestone Date	Task	Notes
09/16/2024	Population of the following data elements must be completed prior to this date, at which time, they will be locked down until 11/04/2024:	This data supports the Annual Financial Report input due 10/04/2024.
	Repair Needs Deferred Maintenance	
	3. Modernization Cost	
	4. UNIFORMAT II Repair Needs (Optional)	
	5. Excess Indicator 6. Excess Date	
	7. Size	
	8. Replacement Plant Value	
	9. RPV Factor 10. RPV Model	
	11. Sustainability	
	The process for adding new assets will be locked down.	
	HQ Program Offices to provide OAM an explanation of Deferred Maintenance variance.	
	Begin populating the following:	
	Anticipated Disposition Method where the Estimated Disposition Year is FY 2025 – FY 2030 and Excess Indicator is set to "Y."	This data supports the DOE FY 2026 - FY 2030 Capital Planning Report, IAW OMB Memorandum M-20-03.
	Anticipated Asset Information Module (AAIM) for FY 2025 - FY 2030 planned real property acquisitions or expansions.	
	3. Update all required data elements for GSA Owned and GSA Leased assets. Ensure the accuracy of the GSA inventory of assets in FIMS.	
	Perform all remaining <u>FY 2024</u> updates.	

Milestone Date	Task	Notes
11/04/2024	The conclusion of all FY 2024 updates must be completed <u>prior</u> to this date.	This data supports the Federal Real Property Profile submission due on 12/15/2024.
	FIMS will be in a read-only state while the following year-end processing is performed.	
	Operating Cost allocation performed for FY 2024. Constant FY 2024 year and spanshot.	
	 Generate <u>FY 2024</u> year-end snapshot. Unlock all previously locked data elements. 	
	Upon completion of the year-end processing, FIMS will be available for FY 2025 processing.	
	 Begin adding assets acquired. Begin archiving records for new FY 2025 disposed assets. Begin Excess Screening Process. 	
11/29/2024	Submit HQ Program Office FIMS data certification statement to the SRPO.	
02/03/2025	The FY 2024 year-end snapshot will be available in FIMS.	