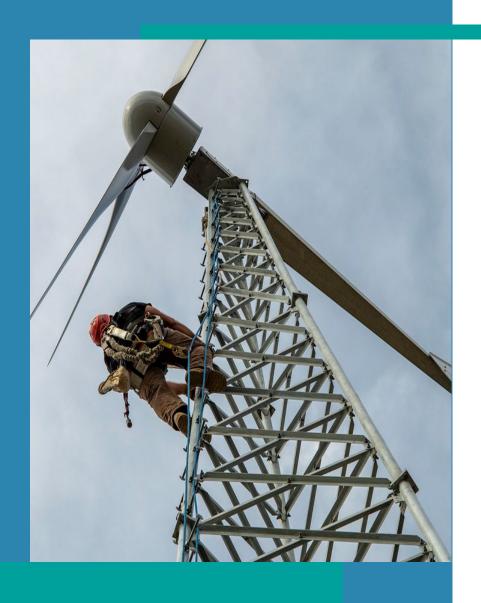




FY2024 PROGRAM OVERVEIW

CAS/CAIS Annual Meeting October 22-23, 2024





DISCUSSION POINTS

- FY24 by the Numbers
 - Repair Needs
 - Deferred Maintenance
 - Modernization Cost
- New OMB Policy
 - Space Management Standard
 - Occupancy Metrics
- Functionality Assessment Tool
- Meeting Highlights
- Tour Information

FY24 by the Numbers: Repair Needs



- Repair Needs are reported to the Federal Real Property Council
 - FY24 total is \$19,085 million, a decrease of \$0.331 million

\$ Millions	FY23 Active	FY24 Active	+/-
Building	\$8,681	\$8,694	Increase
Trailer	\$59	\$56	Decrease
Structures	\$8,599	\$8,057	Decrease
Total	\$17,339	\$16,807	Decrease

\$ Millions	FY23 Inactive	FY24 Inactive	+/-
Building	\$1,705	\$1,872	Increase
Trailer	\$5	\$4	Decrease
Structures	\$367	\$402	Increase
Total	\$2,077	\$2,278	Increase

FY24 by the Numbers: Deferred Maintenance



- Deferred Maintenance is reported to the DOE Chief Financial Officer
 - FY24 total is \$12,191 million, a decrease of \$0.11 million

\$ Millions	FY23 Active	FY24 Active	+/-
Building	\$6,456	\$6,427	Increase
Trailer	\$27	\$28	Increase
Structures	\$4,463	\$5,226	Increase
Total	\$10,946	\$11,681	Increase

\$ Millions	FY23 Inactive	FY24 Inactive	+/-
Building	\$1,062	\$421	Decrease
Trailer	\$2	\$2	Same
Structures	\$192	\$87	Decrease
Total	\$1,256	\$510	Decrease

FY24 by the Numbers: Modernization Cost



- Modernization Costs are reported to the Federal Real Property Council
 - FY24 total is \$8,065 million, an increase of \$0.398 million

\$ Millions	FY23 Active	FY24 Active	+/-
Building	\$5,039	\$3,833	Decrease
Trailer	\$10	\$10	Same
Structures	\$2,621	\$4,222	Increase
Total	\$7,670	\$8,065	Increase

\$ Millions	FY23 Inactive	FY24 Inactive	+/-
Building	\$0	\$2	Increase
Trailer	\$0	\$0	Same
Structures	\$0	\$0.5	Increase
Total	\$0	\$2.5	Increase

New OMB Policy



- The White House Office of Management & Budget (OMB) issued its "Implementation of Occupancy Metrics for Office Space" policy on 19 Aug 2024
 - Sets a new space design standard of 150 usable sqft of office space per person (down from 180)
 - Also requires agencies to start measuring occupancy in office spaces 50,000 square feet or larger
- Covers both owned and leased spaces
- Will provide Agencies some time to implement

https://www.whitehouse.gov/wp-content/uploads/2024/08/MPM-2024-01-Implementation-of-Occupancy-Metrics-for-Office-Space.pdf



EXECUTIVE OFFICE OF THE PRESIDENT OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

August 16, 2024

MANAGEMENT PROCEDURES MEOMORANDUM NO. 2024-01

MEMORANDUM FOR: HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

FROM: Deidre A. Harrison Dune A. Harrison

Deputy Controller, performing the delegated duties of the Controller

SUBJECT: Implementation of Occupancy Metrics for Office Space

This Administration is committed to ensuring that Federal agencies (agencies)¹ implement sound real property management practices through their annual capital plans and optimize their office portfolios in order to efficiently achieve the agency's mission. Historically the Federal Government has designed office space with a goal of providing a dedicated workstation to each staff person without regard for employee telework, annual leave, travel, and illness. This historical approach combined with agencies' increased adoption of hybrid work has led to a large amount of unused office space.

This memorandum provides agencies with requirements for design standards and measuring and reporting occupancy for their owned and leased office space based on authority under the Federal Property Management Reform Act of 2016 (FPMRA).² The FPMRA established the Federal Real Property Council (FRPC) and charged it with developing guidance and ensuring implementation of an efficient and effective real property management strategy.³

The office portfolio occupancy requirements set forth below will ensure use of appropriate design standards for office space acquired after this memorandum is issued and ongoing occupancy monitoring. The occupancy monitoring and reporting requirements will allow the Federal Government to identify opportunities to dispose and consolidate office space, support colocation among agencies, reduce costs, and enhance efficiency of the government-wide office portfolio. These new requirements represent a significant shift in how agencies will manage their real property portfolios, will dramatically increase agencies' ability to identify poorly utilized office space, and facilitate the collection of government-wide utilization statistics to compare performance across agencies.

Responsibility

3 40 U.S.C. 623(b).

As defined in the Applicability section below.

² Pub. L. No. 114-318 (2015), codified at 40 U.S.C. 621-624.

New OMB Policy Requirements



- Develop space measurement guidance
 - Detailed guidance on identifying usable office space with examples
 - Replaces existing guidance from August 2018
 - MA-50 will send a draft out to Programs for review and comment
- Develop a final list of buildings that must measure occupancy
 - MA-50 will work with Programs to identify potentially affected buildings
 - Programs will have an opportunity to improve any data and tighten-up the list of buildings
- Develop a DOE-wide implementation plan
 - MA-50 will work with OCIO and Human Capital to develop a DOE-wide implementation plan

New Space Management Standard



The 150 sqft/person space standard will apply to:

- All new acquisitions (i.e., construction, purchases, leases, permits, etc.)
- Renovations (likely over a certain threshold TBD)
- All usable office space regardless of the building usage code in FIMS



New Occupancy Track & Measure Requirement



Standards will include:

- Tracking daily number of people present divided by number of workstations
- Must cover two weeks of every month

NOTE: Applies only to buildings with 50,000 sqft of usable office space



New Occupancy Tracking Tools



Time &
Attendance
Records

EMPLOYEE TIME SHEET						
Employee Name:-		M	Month/Year:			
Date	Description	Time In	Time Out	Over Time	Total Hrs	

Computer Workstation Logins



Badge Readers



Occupancy Sensors



Buildings in FIMS Subject to New Requirement



				Kansas City Campus	1
BPA	Ross Complex	2		Lawrence Livermore Nat Lab	2
	South Region	2	NNSA	Los Alamos Nat Laboratory	4
			ININOA	SFO-AL Complex	1
EE	NREL South Table Mountain	1		SNL - California	1
				SNL - New Mexico	6
	Los Alamos National Lab	1			
	Office of River Protection	2		Bettis - Idaho	1
EM	Paducah Gaseous Richland Operations Office		NR	KAPL - Kesselring	1
LIM				KAPL - Knolls	1
	Savannah River Site	1			
\	Waste Isolation Pilot Plant	1		Argonne National Lab	4
			SC	Fermi Natl Accelerator	1
FE	New Orleans Facility	2	30	Oak Ridge National Lab	3
				Oak Ridge Office	1
FERC	Fed Energy Reg Commission	1			
				Loveland Area Ops Center	1
MA	Headquarters	3	WAPA	Phoenix Serv. Ctr.	1
				WAPA GSA Properties	1

Buildings Across DOE Subject to Requirement Based on Below Criteria:

Useable Office Space = Equal to or Greater than 50,000 (sqft)

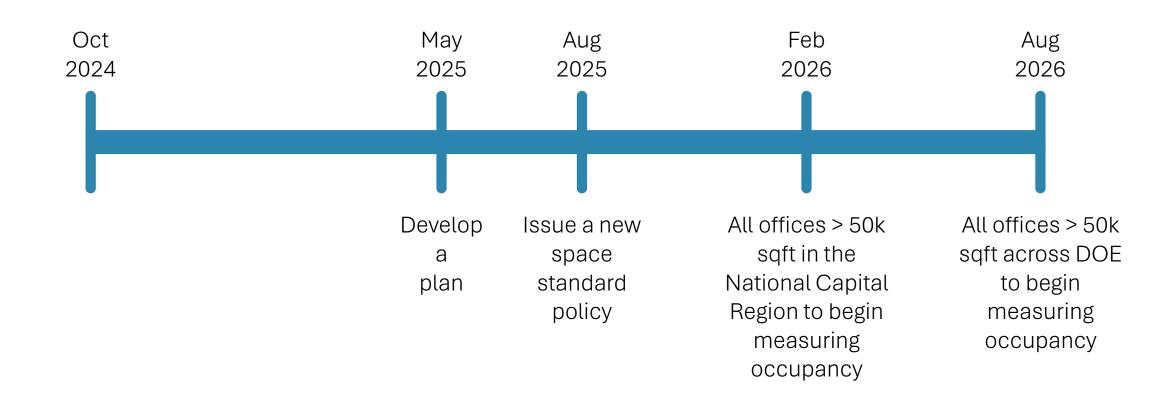
Status = Operating

Property Type = Building & Trailer

Ownership = All

New OMB Policy Implementation Timeline





Functionality Assessment Tool



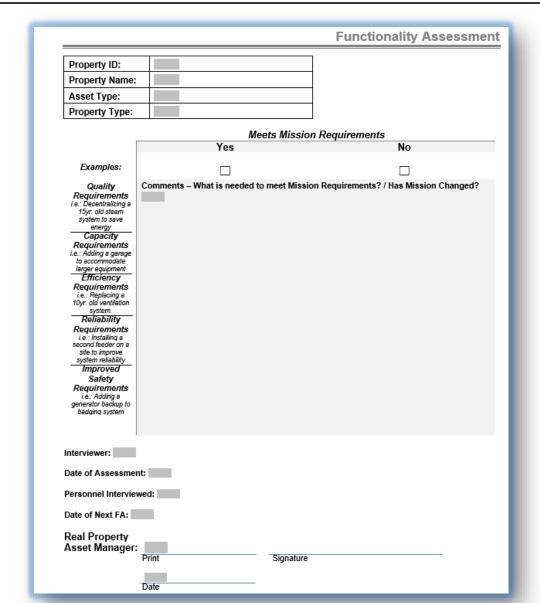
- FIMS User's Guide: Appendix G, Frequently Discussed Topics.
 - Difference Between Condition and Functionality and How Does It Apply to Conducting the Respective Assessments. (Continuation)

When conducting a functional assessment, the assessment team will consider whether the asset is lacking any specific mission capabilities or features. During the functional assessment, it may help to imagine that the asset has no physical deficiencies, and the asset is in perfect working order (has no repair needs). The functional assessment will identify what is missing that is keeping the asset from fully supporting its mission requirements (or from doing so in a practical, efficient, or safe manner). The estimated cost to perform these functional upgrades represents the asset's Modernization Costs.

Also Note: the FIMS data element "Overall Asset Condition" actually takes into account the results of both the condition assessment and the functional assessment. Overall Asset Condition considers how all condition and functional deficiencies may affect the performance of the asset (as well as other portfolio level real property factors such as relative mission dependency and risk tolerance). Refer to the Data Element Dictionary for detailed guidance on managing this data element.

Functionality Assessment Tool





- Functionality
 Assessment Template
 developed by an EM
 Oak Ridge Site
- Link to Temple:

 https://fims.doe.gov/c
 aisinfo/Documents/Fu
 nc Assessment Form.
 docx

CAS/CAIS Meeting Highlights



- Order 437.1A Bridge and Tunnel Management Update
- ORNL and TJNL Inspection Program
- CAIS 4.0
- SLAC RN Reduction Tracking Tools
- RS Means Insights
- Using Condition Assessment Data Develop and Prioritize Projects

QUESTIONS

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Office of Asset Management
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(301) 820-2455



Fontainebleau Las Vegas





• Time: 8:45am to 12:00pm

• Address: 2777 S Las Vegas Blvd, Las Vegas, NV 89109

